



# MEMORANDUM

---

**DATE:** FEBRUARY 3, 2009  
**TO:** ALL REPRESENTATIVES  
ALL SLOAN SALES AND CUSTOMER SERVICE  
**FROM:** JOHN AYKROYD  
**RE:** SPECIAL FINISH POLICY – EFFECTIVE IMMEDIATELY

---

We are no longer offering the breadth of special finishes from The Guildmark® Collection. The only finishes we are offering are the PB (Polished Brass), BN (Brushed Nickel) and SF (Satin Finish).

We have limited inventory on the following items:

<u>Code #</u>	<u>Model</u>	<u>Special Finish</u>
3250412	G2 8111	Polished Brass
3250449	G2 8111	Brushed Nickel
3250450	G2 8111	Satin Finish
3910155	Royal 111	Polished Brass
3910070	Royal 111	Brushed Nickel
3510011	Royal 111	Satin Finish

This inventory is for small quantities of 10 pieces or less. Anything over 10 pieces will be at the standard lead time of 12 weeks.

Sloan Valve will consider job opportunities on large quantities of 50 pieces or more per SKU on the finishes we are eliminating: Polished Nickel, Black, Satin Copper, Satin Brass, Gold, Polished Copper, Antique Bronze, Coco Bronze and Verdi.